



## *Cody Hotline School*

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*Training Excellence for the Safety of Our  
People and the Customers We Serve.*

### *2010 Registration Packet*

*June 7<sup>th</sup> through June 10<sup>th</sup>, 2010*

*Sponsored by*

*The Wyoming Rural Electric Association*

*And*

*The City of Cody, Wyoming*

**Make Your Motel Reservations Early!**

**Make sure your students get the whole packet!  
There is important information for them inside.**

# *Cody Hotline School*

## **Training School Dates: June 7<sup>th</sup> through June 10<sup>th</sup>, 2010**

The 2010 Cody Hotline School will be held on June 7<sup>th</sup> through June 10<sup>th</sup>, 2010 in Cody, Wyoming at the Lineman Training Field. Please refer to the attached map for directions on how to reach the field. Classroom training will be held at Holiday Inn, which is located at 1701 Sheridan Ave. The school is set up so that enrollees can travel to the school on Sunday, June 6<sup>th</sup>, 2010 and return home on Friday, June 11<sup>th</sup>, 2010. Please plan your travel so that you may stay for the entire 4 days of training. Instructors will have a post school dinner meeting Thursday evening at 6:30 PM to evaluate the session and make plans for next year.

The Cody Hotline School steering committee has made some changes to the format for the 2010 School in response to suggestions and comments received from the 2009 attendees. The first day of the school will be classroom training, with the following three days being dedicated to fieldwork. More time will be allotted for field training problems to insure that all attendees have time for hands on training.

## **Training Field Regulations and Requirements**

*The primary goal of this school is to promote safe working habits for utility line workers. Safety can only be achieved by adherence to the following rules and regulations governing the training field and its use by all participants. The OSHA Safety Rules and Regulations have been adopted for the Cody Lineman Training School and all attendees are required to comply with these safety rules and regulations.*

1. Students will provide and use their own tools, including personal protective equipment.
2. Students will have suitable, OSHA approved eye protection.
3. Hard hats will be worn by all persons present, including visitors.
4. Students and instructors will be required to wear long-sleeved shirts and boots while working on any structure of apparatus. This is to include such items as transformers, circuit breakers, switch cabinets and any other electrical apparatus. The term 'structure' is to include all poles, towers, platforms and substation equipment.
5. Two first aid kits will be provided by the school and will be located on the training field at all times.
6. Climbers or hooks will not be worn on the ground.
7. Gaff guards will be used when climbers are not in use.
8. Each person participating in the school will pay strict attention to all instruction and will refrain from idle talk, jokes and other distracting activities.
9. All students will remain to their assigned crew.
10. Rubber gloves will be worn, ground to ground on all structures, with the exception of transmission work 33 kV or above.
11. Rubber gloves and sleeves will be worn during all gloving procedures.
12. All aerial devices and digger derricks will be grounded.
13. Full body harnesses will be worn by persons in bucket trucks.
14. All conductors will be in constant control at all times while off the insulation

### **Training Field Regulations and Requirements** (cont'd)

15. There will be no other work performed on the structure, or adjacent structure, while hot line work is being performed on any given structure.
16. While ascending or descending a pole, there will only be one person moving at a time. Other persons will remain belted off.
17. At the end of each session, participants of the group will help the instructor stow the gear used in that session.
18. Only authorized vehicles will be permitted in the training area.
19. Only approved footwear will be worn by students and instructors.
20. Alcohol will not be allowed on school premises, nor consumed during school hours.
21. Enforcement of the rules and regulations will be the responsibility of the coordinators, instructors and school officials.
22. All participants and visitors will respect the rules and regulations and the property of the school. Any infraction will be cause for dismissal by school authorities or instructors. The participating utility will be notified immediately if a student is dismissed from the program.
23. The City of Cody and Wyoming REA assumes no responsibility of the participants, nor will the City of Cody and Wyoming REA be liable in case of accidents.

### **Accommodations**

**Make your Motel reservations early; Cody Hotline School is during Cody's highest tourist season. A block of rooms is reserved at the Holiday Inn, reservation must be made before May 8<sup>th</sup>, 2009. For the block rate attendees need to use "CHL-ZRY" for the Holiday Inn, toll free # 1-800-527-5544; ext 635 or 637, and CHL for Comfort Inn, toll free # 1-800-527-544; ext 640. This rate is not available through the national chain toll free numbers.**

**Rates are Single & Double, \$119, Flat Rate 1 to 4 persons for either motel.**

City of Cody Motel Listings	Good	Better	Best
Holiday Inn 800-527-5544 ext 635 or 637			X
Comfort Inn 800-527-5544 ext 640			X
Beartooth Inn 800-807-8522			X
Moose Creek Inn 587-2221		X	
Carter Mountain Motel 587-4295	X		
Frontier Motel 527-7119	X		
Skyline Motor Lodge 587-4201			X
Cody Motor Lodge 527-6291			X
Burl Inn 587-2084			X
Mountaineer Court 587-2221	X		
Carriage House Inn 587-2572			X
Western 6 Gun Motel 587-4835	X		
AmericInn 800-777-7786			X
Sunrise Motor Inn 587-5566			X
Sunset Motor Inn 800-624-2727, 587-4265	X		
Parkway Inn 587-4208		X	
Summit Inn 587-4040			X
Buffalo Bill Village 587-5544	X		
<u>Bison Willy's Base Camp 877-587-0629</u>	<u>bisonwilly@bresnan.net</u>		
<u>Cody Lodging Company LLC 800-587-6560</u>	<u>lesa@codylodgingcompany.com</u>		

### **Registration Fees:**

Cost to members of WREA or WMPA will be \$150 per student, no fee for instructors. Non-member utility registration is \$275 per student. *If registration is received prior to April 30, 2010, member utilities will pay \$125 per student and the non-member cost will be \$250 per student.* If your utility is providing an instructor for this school, you qualify for the member rate.

# Cody Hotline School

## Registration Form

Complete the following form for each student, instructor and company representative attending this school. Students should bring a copy of this form with them to registration and check-in. **Make additional copies as necessary and mail form and check to:**

**Cody Hotline School** Telephone no. 1-307-754-2881  
% Garland Light & Power FAX 1-307-754-5320  
755 Hwy 14  
Powell, WY 82435

Student (fee required)  Instructor (no fee)  
 Company Representative (no fee)  Operations Mgr. (no fee)

Student Name: \_\_\_\_\_  
Company/Firm Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_  
Supervisor/Contact Person: \_\_\_\_\_  
Signature of Company Official: \_\_\_\_\_

Monday evening Lineman Scholarship Golf Tournament? Yes \_\_\_ No \_\_\_

Is your Utility a member of WMPA or WREA? Yes \_\_\_ No \_\_\_

Member fee \$150 (\$125 if received prior to April 30, 2010)  
Non-member fee \$275 (\$250 if received prior to April 30, 2010)  
*If your utility is providing an instructor for this school, you can pay the member rate!*  
Students will be limited to 130.

Amount enclosed: \$ \_\_\_\_\_ Tee-shirt size Lg Xlg XXLg other \_\_\_\_\_

Experience Level of Student: Apprentice \_\_\_ Year \_\_\_  
Journeyman \_\_\_ Year \_\_\_  
Other \_\_\_ Explain \_\_\_\_\_

Classroom: All linemen  
Raptor Protection, Rick Harness

### Breakout Sessions

1. Infra Red Scans for Preventative Maintenance
2. Secondary Fault Location
3. Emergency Road Closure
4. Breaker Control functions and operations

Field: Choose two for the following three days - (Mark your 1<sup>st</sup> & 2<sup>nd</sup> choice)

1. \_\_\_\_\_ RUBBER GLOVING - BEGINNER AND ADVANCED (limit 25)
2. \_\_\_\_\_ HOT STICKING - BEGINNER AND ADVANCED (limit 10)
3. \_\_\_\_\_ TRANSMISSION (limit 10)
4. \_\_\_\_\_ APPARATUS (limit 30) Transformer Connections, Regulator, Recloser/Metering)
5. \_\_\_\_\_ UNDERGROUND - (limit 30) (Installation, Fault locating, Boring/Trenching)
6. \_\_\_\_\_ BEGINNER POLE CLIMBING, FALL ARREST EQUIPMENT SUPPLIED (Limit 6)
7. \_\_\_\_\_ SUBSTATION (Limit 30) - (Safety, Switching, Mobile)
8. \_\_\_\_\_ METERING FOR LINEMEN (Limit 15)

**CLASS SIZES ARE LIMITED; Second Choice will be assigned when classes are filled.  
Registrations will be dated as received.**



# *Cody Hotline School*

*Training Excellence for the Safety of Our  
People and the Customers We Serve.*

## *2010 Schedule*

**Training School Dates: June 7<sup>th</sup> through June 10<sup>th</sup>, 2010**

### **Day One – Monday June 7, 2010**

Location – Holiday Inn 1701 Sheridan Ave.

8:00 AM - 8:30 AM	Registration/Check-in	
8:30 AM - 9:00 AM	Welcome/School Information/Safety Briefing	Bert Pond
9:00 AM - 11:00 AM	Raptor Protection	
11:00 AM –12:00 AM	Lunch (Will be provided)	
12:00 PM – 3:00 PM	Break out Sessions	

**5:00 PM WREA Lineman Memorial Scholarship Golf Tournament for those who wish to participate. Bring your clubs, a bus will be furnished to take golfers to the Powell Golf Course. Registration is attached.**

### **Day Two – Tuesday June 8, 2010**

Location – Cody Lineman Training Field – South of Beck Lake Park

8:00 AM – 12:00 PM	Field assignment	
12:00 PM – 1:00 PM	Lunch – On Your Own	
1:00 PM – 4:00 PM	Field assignment	
<b>5:00 PM – 8:00 PM</b>	<b>Lineman School Barbecue – V.J Riley Ice Arena (See Map)</b>	
	<b>(Steak Fry, Beverages, Raffle &amp; Door prizes) Hosted by Cody Hotline School Supporter's</b>	

### **Day Three Wednesday June 9, 2010**

Location – Cody Lineman Training Field – South of Beck Lake Park

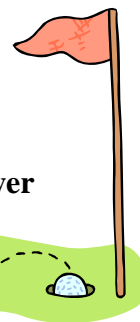
8:00 AM – 12:00 PM	Field Assignment	
12:00 PM – 1:00 PM	Lunch On Your Own	
1:00 PM – 5:00 PM	Field Assignment	

### **Day Four – Thursday June 10, 2010**

Location – Cody Lineman Training Field – South of Beck Lake Park

8:00 AM – 12:00 PM	Field Assignment	
12:00 PM – 1:00 PM	Lunch On Your Own	
1:00 PM – 5:00 PM	Field Assignment	

# 2010 Annual Lineman Scholarship Golf Tournament



Tournament hosted by **Big Horn Rural Electric Co. and Garland Light & Power**

When: **Monday, June 7, 2010, 5 p.m.**

Where: **Powell Country Club Golf Course**

Format: **Four Person Scramble  
Shotgun Start**

Directions: **Six miles East of Powell, 600 Hwy 114**

Deadline: **ALL REGISTRATIONS and PAYMENT must be  
SUBMITTED by 10:00 am, Monday, June 7, 2010**

Prizes: **First, Second, and Third places, hole prizes,  
raffles and more!**

Schedule: **4- 5 p.m. registration and Check-in  
5 p.m. Shotgun Start**

**Join the fun by registering at Cody Hotline School  
or by sending in the attached registration.**

**Transportation will be provided by the Wyoming Suppliers Group**

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**\$50.00 Entry Fee (per person) includes:  
Green Fees, Cart, Burgers, Refreshments and a 'Bag Full-o-Goodies'!**

**Registration:**

Name \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
e-Mail: \_\_\_\_\_

**Player 1:** \_\_\_\_\_

**Player 2:** \_\_\_\_\_

**Player 3:** \_\_\_\_\_

**Player 4:** \_\_\_\_\_

**Payment**

**Phone – Call Jeff Umphlett, Big Horn Rural Elec. Co 1-800-564-2419**

**Fax: 307-568-2402**

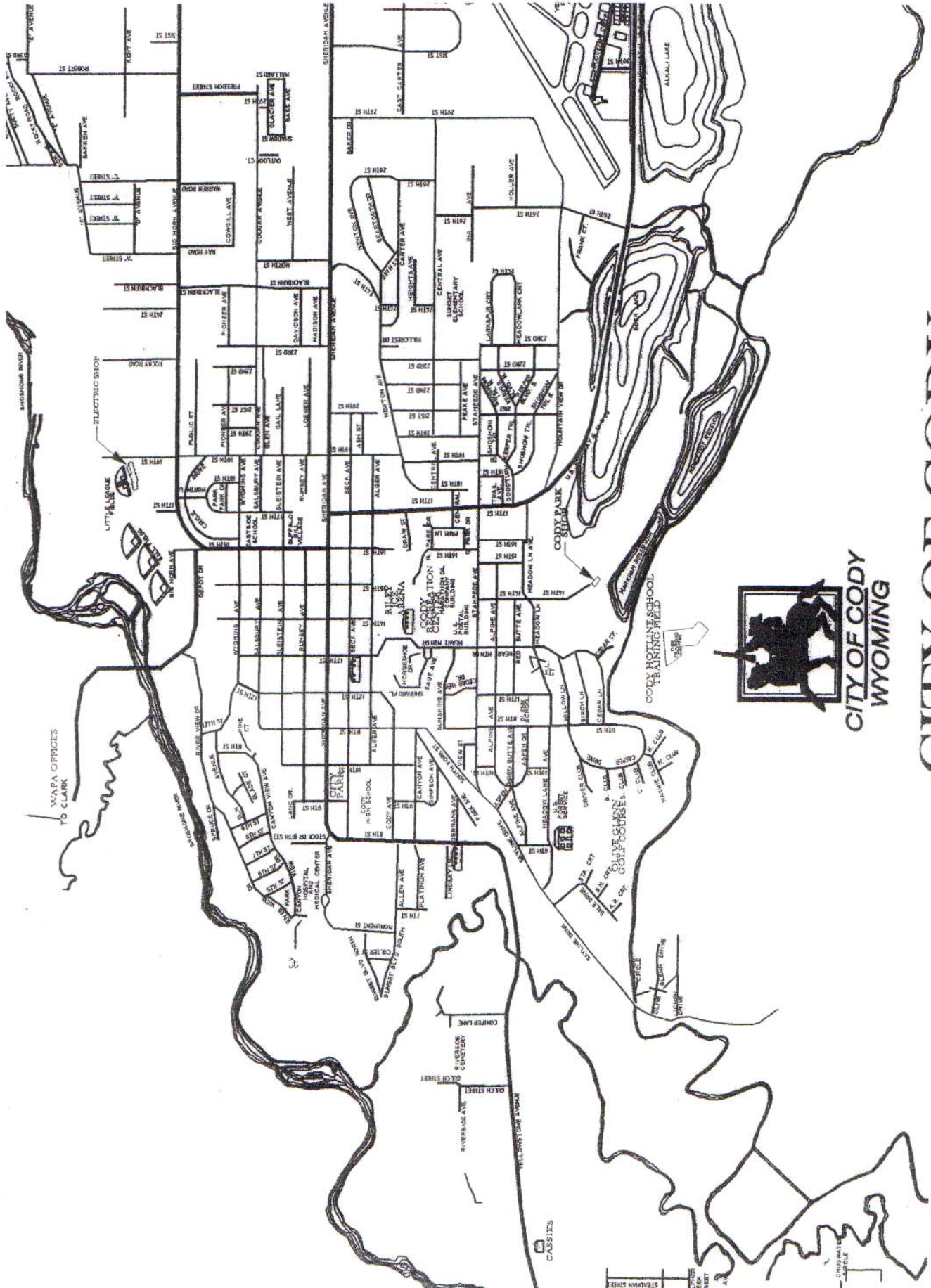
**Mail: PO Box 270, Basin, WY 82410**

**Make checks payable to Big Horn Electric Company**

**Total: \$ \_\_\_\_\_**



**Tournament is open to the Public**



**CITY OF CODY  
WYOMING**

# CITY OF CODY HOTLINE SCHOOL

STANDARD SHEET  
1" = 100'  
1" = 100'  
1" = 100'

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**CODY HOTLINE SCHOOL COMMITTEE WOULD LIKE TO GIVE A SPECIAL THANKS TO ALL THE COMPANIES WHO HAVE OVER THE YEARS MADE THE CODY HOTLINE SCHOOL A GREAT SUCCESS BY DONATED MANPOWER, EQUIPMENT AND DOLLARS.**

BIG HORN RURAL ELECTRIC  
CARBON POWER & LIGHT  
HIGH PLAINS POWER  
LOWER VALLEY ENERGY  
POWER RIVER ENERGY CORP  
WYRULEC COMPANY  
WESTERN AREA POWER  
WYOMING MUNICIPAL POWER AGENCY  
CITY OF GILLETTE  
ABB POWER T & D  
ALTEC INDUSTRIES, INC.  
ALUMA-FORM INC.  
AMERI-TECH  
BELL LUMBER & POLE CO.  
BORDER STATES ELECTRIC SUPPLY  
COOPER AND 3 M (SPLICES & ELBOWS)  
CLARK SAFETY & LOSS CONTROL  
D'EWART REPRESENTATIVER  
DURHAM  
ELECTRICAL APPARATUS SERVICE CO.  
EXPONENTIAL ENGINEERING CO.  
FARWEST LINE SPECIALTIES  
HARTIGAN POWER EQUIPMENT  
HAMILTON ASSOCIATES  
HD SUPPLY  
IBEW LOCAL #322  
I-PRO INC.  
JERRY'S ELECTRIC, INC.  
OKONITE  
PETERSON EQUIPMENT COMPANY  
POWER EQUIP. SPECIALISTS INC.  
POWER POLE INSPECTION  
QUEST INC.  
R&M SALES  
SOLOMON COMPANY  
SKARSHAUG TESTING LAB  
T & R ELECTRIC SUPPLY CO.  
TEAGUE EQUIPMENT CO.  
TIMBER PRODUCTS INSPECTION  
VIKING UTILITY SALES  
WILLIAMS HYDRAULICS  
WESCO  
WESCO  
WESTERN UNTIED ELECTRIC  
WOOD QUALITY CONTROL

BRIDGER VALLEY ELECTRIC ASSOCIATION  
GARLAND LIGHT & POWER  
HIGH WEST ENERGY  
NIOBRARA ELECTRIC ASSOCIATION  
WHEATLAND RURAL ELECTRIC ASSOCIATION  
TRI-STATE GENERATION & TRANSMISSION  
WREN MAGAZINE  
MONTANA ELECTRIC COOPERATIVE ASSOC.  
BEARTOOTH RURAL ELECTRIC ASSOC.  
BOB STEPHENS  
JEFF BENDA, TRAVIS PAULSON  
  
SAM WALDRON  
MARTY REYNOLDS  
  
NORMAN CLARK  
  
MIKE CRISP  
MIKE DEAN  
THOMAS GHIDOSSI  
JENNY  
CATHY HARTIGAN  
JOHN SCHMIDT  
KENN GASKELL  
  
WILLARD STAATS  
  
MARLIN COPEMAN  
TIM DRAUGHON  
WM. J. DALE  
ANSON PERINA  
GREG WILCOXON  
JERRY RANEY  
MARTHA LANGDON  
JOHN MILLER  
KELLY MCMAHON  
SAM TEAGUE, JR.  
DAVID WHIPPLE  
SAM GRAVELL  
GREG WILCOXON  
PAUL EASTRIDGE  
TOM PRICE  
GREGG UEHLING  
JAMES CARTER

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## **Burn Fund Raffle**

As part of Cody Hotline School's Barbecue, we will be selling tickets at the school for a **Custom Knife** along with many other donated items.

**All proceeds will benefit the Burn Fund.**

**Raffle Tickets for the BURN FUND will be sold at Cody Hotline School, by committee members and at your local Cooperative.**

**1<sup>st</sup> prize – Kawasaki 650, Brute Force 4X4, 4 Wheeler**

**2<sup>nd</sup> prize – \$500 Cash**

**Tickets are \$5 each or 3 for \$10.**

All **proceeds** from the raffle will benefit the **Cody Hotline School Burn Fund**. Tickets may also be purchased by calling 307-754-2881.

Cody Hotline School Committee started a fund to help people in the State of Wyoming and surrounding states who have experienced a serious high voltage electrical burn and are trying to deal with the ramifications and rehabilitation of these types of injuries.

To date **CODY HOTLINE SCHOOL** has been able to send donations to more than thirty families.

*% Garland Light & Power  
755 HWY 14  
Powell, WY 82435*

