

## ***Cody Hotline School***

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*Training Excellence for the Safety of Our  
People and the Customers We Serve.*

### ***2019 Registration Packet***

*August 12<sup>th</sup> through August 15<sup>th</sup>, 2019*

*Sponsored by*

*The Wyoming Rural Electric Association*

*And*

*The City of Cody, Wyoming*

**Make Your Motel Reservations Early!**

**Make sure your students get the whole packet!  
There is important information for them inside.**

# *Cody Hotline School*

## **Training School Dates: August 12<sup>th</sup> through August 15<sup>th</sup>, 2019**

The 2019 Cody Hotline School will be held on August 12<sup>th</sup> through August 15<sup>th</sup>, 2019 in Cody, Wyoming at the Lineman Training Field. Please refer to the attached map for directions on how to reach the field. Classroom training will be held at Holiday Inn, which is located at 1701 Sheridan Ave. The school is set up so that enrollees can travel to the school on Sunday, August 11<sup>th</sup>, 2019 and return home on Friday, August 16<sup>th</sup>, 2019. Please plan your travel so that you may stay for the entire 4 days of training. Instructors will have a post school dinner meeting Thursday evening at 6:30 PM to evaluate the session and make plans for next year.

## **Requirements**

*The primary goal of this school is to promote safe working habits for utility line workers. Safety can only be achieved by adherence to the following rules and regulations governing the training field and its use by all participants. The OSHA Safety Rules and Regulations have been adopted for the Cody Lineman Training School and all attendees are required to comply with these safety rules and regulations.*

1. Students will provide and use their own tools, including personal protective equipment.
2. Students will have suitable, OSHA approved eye protection.
3. Hard hats will be worn by all persons present, including visitors.
4. Students and instructors will be required to wear long-sleeved shirts and boots while working on any structure of apparatus. This is to include such items as transformers, circuit breakers, switch cabinets and any other electrical apparatus. The term 'structure' is to include all poles, towers, platforms and substation equipment.
5. Two first aid kits will be provided by the school and will be located on the training field at all times.
6. Climbers or hooks will not be worn on the ground.
7. Gaff guards will be used when climbers are not in use.
8. Each person participating in the school will pay strict attention to all instruction and will refrain from idle talk, jokes and other distracting activities.
9. All students will remain to their assigned crew.
10. Rubber gloves will be worn, ground to ground on all structures, with the exception of transmission work 33 kV or above.
11. Rubber gloves and sleeves will be worn during all gloving procedures.
12. All aerial devices and digger derricks will be grounded.
13. Full body harnesses will be worn by persons in bucket trucks.
14. All conductors will be in constant control at all times while off the insulation
15. There will be no other work performed on the structure, or adjacent structure, while hot line work is being performed on any given structure.
16. While ascending or descending a pole, there will only be one person moving at a time. Other persons will remain belted off.
17. At the end of each session, participants of the group will help the instructor stow the gear used in

**Training Field Regulations and Requirements** (cont'd)  
that session.

18. Only authorized vehicles will be permitted in the training area.
19. Only approved footwear will be worn by students and instructors.
20. Alcohol will not be allowed on school premises, nor consumed during school hours.
21. Enforcement of the rules and regulations will be the responsibility of the coordinators, instructors and school officials.
22. All participants and visitors will respect the rules and regulations and the property of the school. Any infraction will be cause for dismissal by school authorities or instructors. The participating utility will be notified immediately if a student is dismissed from the program.
23. The City of Cody and Wyoming REA assumes no responsibility of the participants, nor will the City of Cody and Wyoming REA be liable in case of accidents.

### Accommodations

**Make your Motel reservations early; Cody Hotline School is during Cody's highest tourist season. A block of rooms is reserved at the Holiday Inn, reservation must be made before July 5<sup>th</sup>, 2019. For the block rate attendees need to use "ZRL" (Cody Hotline School) for the Holiday Inn only, toll free # 1-800-527-5544; ext 635 or 637, and "Cody Hot Line School" for Comfort Inn or Buffalo Bill Cabin Village, toll free # 1-800-527-5544; ext 400. This rate is not available through the national chain toll free numbers.**

**Rates are: Single & Double, \$161.00, Flat Rate 1 to 4 persons for either motel, Cabin Village is \$144.00 for 1 room cabin.**

City of Cody Motel Listings		Good	Better	Best
Holiday Inn	800-527-5544 ext 635 or 637			X
Comfort Inn	800-527-5544 ext 640			X
Beartooth Inn	800-807-8522			X
Moose Creek Inn	587-2221		X	
Carter Mountain Motel	587-4295	X		
Frontier Motel	527-7119	X		
Skyline Motor Lodge	587-4201			X
Cody Motor Lodge	527-6291			X
Antler Inn	587-2084			X
AmericInn	800-777-7786			X
Sunrise Motor Inn	587-5566			X
Sunset Motor Inn	800-624-2727, 587-4265	X		
Summit Inn	587-4040			X
Buffalo Bill Village	587-5544		X	

### **Registration Fees:**

Cost to members of WREA or WMPA will be \$175 per student, no fee for instructors. Non-member utility registration is \$275 per student. If your utility is providing an instructor for this school, you qualify for the member rate.



## Cody Hotline School

### Registration Form

Complete the following form for each student, instructor and company representative attending this school. Students should bring a copy of this form with them to registration and check-in. *Make additional copies as necessary and mail form and check to:*

**Cody Hotline School**  
% Niobrara Electric Association  
PO Box 697  
Lusk, WY 82225

Telephone no. 1-307-334-3221  
FAX 1-307-334-2620

☐ Student (fee required)  
☐ Company Representative (no fee)

☐ Instructor (no fee)  
☐ Operations Mgr. (no fee)

Student Name: \_\_\_\_\_

Company/Firm Name: \_\_\_\_\_

Street Address Certificates should be mailed to: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Supervisor/Contact Person: \_\_\_\_\_

Signature of Company Official: \_\_\_\_\_

**Golf Tournament:** WREA Scholarship Fund on Monday evening fill out enclosed registration and send to Big Horn Rural Electric, PO Box 270, Basin, WY 82410.  
**Questions:** Call 1-800-564-2419

Is your Utility a member of WMPA or WREA? Yes ☐ No ☐

Member fee \$175

Non-member fee \$275

*If your utility is providing an instructor for this school, you can pay the member rate!*

Students will be limited to 136.

Amount enclosed: \$ \_\_\_\_\_ Tee-shirt size Lg Xlg XXLg other \_\_\_\_\_

Experience Level of Student:	Apprentice	_____	Year	_____
	Journeyman	_____	Year	_____
	Other	_____	Explain	_____

**Classroom: All linemen**

- |    |                                       |                  |
|----|---------------------------------------|------------------|
| 1. | Motivational speaking                 | Karl Mecklenberg |
| 2. | Temporary Personal Protective Grounds | Billy Webber     |

**Field: Choose two for the following three days - (Mark your 1<sup>st</sup> & 2<sup>nd</sup> choice)**

1. \_\_\_\_\_ RUBBER GLOVING - BEGINNER or ADVANCED (limit 25)
2. \_\_\_\_\_ HOT TENSION STRINGING - (limit 6)
3. \_\_\_\_\_ HOT STICKING - BEGINNER or ADVANCED (limit 10)
4. \_\_\_\_\_ TRANSMISSION (limit 10)
5. \_\_\_\_\_ APPARATUS (limit 30) Transformer Connections, Regulator, Recloser/Metering
6. \_\_\_\_\_ UNDERGROUND - (limit 30) (Installation, Fault locating, Boring/Trenching)
7. \_\_\_\_\_ BEGINNER POLE CLIMBING, *FALL ARREST EQUIPMENT SUPPLIED* (Limit 6)
8. \_\_\_\_\_ SUBSTATION (Limit 30) - (Safety, Switching, Mobile)
9. \_\_\_\_\_ METERING FOR LINEMEN (Limit 15)

**CLASS SIZES ARE LIMITED; Second Choice will be assigned when classes are filled.**  
**Registrations will be dated as received.**

**NO INSTRUCTOR DINNER Thursday, August 15<sup>th</sup>, 6:30 at COUNTRY CLUB**



# *Cody Hotline School*

*Training Excellence for the Safety of Our  
People and the Customers We Serve.*

## **2019 Schedule**

**Training School Dates: August 12<sup>th</sup> through August 15<sup>th</sup>, 2019**

### **Day One – Monday August 12, 2019**

**Location – Holiday Inn 1701 Sheridan Ave.**

7:30 AM - 8:30 AM	Registration/Check-in	
8:30 AM - 9:00 AM	Welcome/Orientation/Safety Briefing	Bert Pond
9:00 AM - 10:30 AM	Motivational Speaker	Karl Mecklenberg
10:30 AM - 12:00 PM	Temporary Personal Protective Grounding	Billy Webber
12:00 PM - 1:00 PM	Lunch (Provided)	Holiday Inn

**WREA Scholarship Golf Tournament Check-In starting at 4:00 pm. Shotgun Start 4:30 pm -- for those who wish to participate. Bring your clubs, join us at the Olive Glenn Golf & Country Club. Registration is attached.**

### **Day Two – Tuesday August 13, 2019**

**Location – Cody Lineman Training Field – South of Beck Lake Park**

7:30 AM – 12:00 PM	Field assignment
12:00 PM – 1:00 PM	Lunch – On Your Own
1:00 PM – 4:00 PM	Field assignment
<b>5:00 PM – 8:00 PM Lineman School Barbecue – Cody Convention Center 1240 Beck Ave. (See Map) (Steak Fry, Beverages, Raffle &amp; Door prizes) Hosted by Cody Hotline School Supporters</b>	

### **Day Three -- Wednesday August 14, 2019**

**Location – Cody Lineman Training Field – South of Beck Lake Park**

7:30 AM – 12:00 PM	Field Assignment
12:00 PM – 1:00 PM	Lunch -- Barbecue at the Field
1:00 PM – 5:00 PM	Field Assignment

### **Day Four – Thursday August 15, 2019**

**Location – Cody Lineman Training Field – South of Beck Lake Park**

7:30 AM – 12:00 PM	Field Assignment
12:00 PM – 1:00 PM	Lunch On Your Own
1:00 PM – 5:00 PM	Field Assignment

**6:30pm - Instructor Dinner at Country Club cancelled for 2019**



# 2019 WREA Annual Scholarship Golf Tournament



**Tournament Hosted by:  
Big Horn Rural Electric Company**

**WHEN:** Monday, August 12, 2019  
**WHERE:** Olive Glenn Golf & Country Club, Cody, Wyoming  
**ADDRESS:** 802 Meadow Lane Avenue, Cody, Wyoming  
**FORMAT:** Four Person Scramble—Shotgun Start  
**DEADLINE:** **ALL REGISTRATIONS AND PAYMENT MUST BE SUBMITTED BY  
10:00 AM, MONDAY, AUGUST 12, 2019**

**\*\*REGISTRATION PRIOR TO AUGUST 1, 2019 IS RECOMMENDED\*\***

**PRIZES:** First & Second Team Places, hole prizes, door prizes, raffles & more  
**SCHEDULE:** 4:00pm-4:30pm Refreshments & Check-in  
4:30pm Shotgun Start

Join us for a fun-filled evening by sending in the attached registration & payment.

**Early registration will allow for team and cart assignments.  
Carts will be assigned upon receipt of registration & payment.**

Transportation from Holiday Inn to golf course & back will be provided by the  
Wyoming Suppliers Group

**\*\*In case of inclement weather, we will still have refreshments & food at the golf course!**

## **\$50 Entry Fee Per Person Includes:**

**Green Fees, Cart (for early registrants), Meal and Refreshments!**

### **Registration Contact:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

### **Players:**

**1:** \_\_\_\_\_

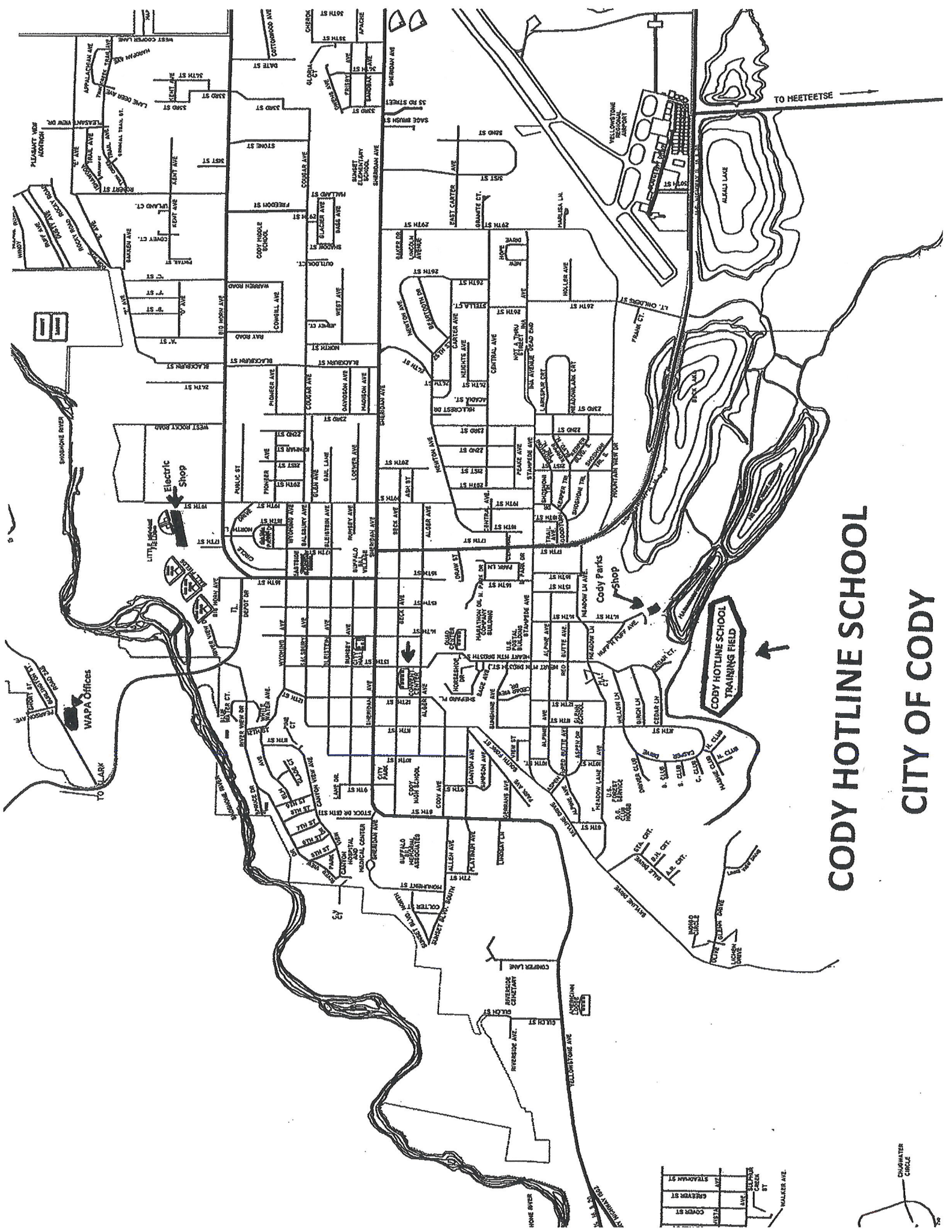
**2:** \_\_\_\_\_

**3:** \_\_\_\_\_

**4:** \_\_\_\_\_

**Make checks payable to Big Horn Rural Electric Co, PO Box 270, Basin, WY  
82410. Questions—call Jeff Umphlett or Sheila Kampbell @ 307-568-2419**





# CODY HOTLINE SCHOOL

## CITY OF CODY

CHANDLER CIRCLE

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**CODY HOTLINE SCHOOL COMMITTEE WOULD LIKE TO GIVE A SPECIAL  
THANKS TO ALL THE COMPANIES WHO HAVE OVER THE YEARS MADE THE  
CODY HOTLINE SCHOOL A GREAT SUCCESS BY DONATED MANPOWER,  
EQUIPMENT AND DOLLARS.**

BIG HORN RURAL ELECTRIC  
CARBON POWER & LIGHT  
HIGH PLAINS POWER  
LOWER VALLEY ENERGY  
POWER RIVER ENERGY CORP  
WYRULEC COMPANY  
TRI-STATE GENERATION & TRANSMISSION  
WYOMING MUNICIPAL POWER AGENCY  
MONTANA ELECTRIC COOPERATIVE ASSOCIATION  
FALL RIVER RURAL ELECTRIC COOPERATIVE  
ALTEC INDUSTRIES, INC  
AMERICAN POWER & COMM. GROUP  
AMERI-TECH EQUIPMENT  
BELL LUMBER & POLE CO.  
BORDER STATES ELECTRIC SUPPLY

CUSTOM TRUCK & EQUIPMENT  
D'EWART REPRESENTATIVER

FREMONT BEVERAGES  
EXPOENTIAL ENGINEERING CO.  
KRIZ-DAVIS COMPANY  
GENERAL CABLE CORP.  
HAMILTON ASSOCIATES INC.  
HARTIGAN POWER EQUIPMENT  
HD ELECTRIC COMPANY  
HD SUPPLY  
HUBBELL POWER SYSTEMS  
IBEW LOCAL #322  
INTERMAOUNTAIN ELECTRIC SERVICE  
JERRY'S ELECTRIC, INC.  
M.W. BEVINS COMPANY  
McFARLAND CASCADE & STELLA JONES  
MOUNTAIN STATES UTILITY SALES  
NESCO RENTALS  
PETERSON COMPANY  
PETERSON EQUIPMENT COMPANY  
POWER POLE INSPECTION  
PRIME POWER LLC.  
QUEST INC.  
R & M SALES CO., INC.  
ROCKY MTN. INDUSTRIAL SUPPLY INC.  
SPECTRUM ENGINEERING RESOURCES  
SOLOMON CORPORATION

BRIDGER VALLEY ELECTRIC ASSOCIATION  
GARLAND LIGHT & POWER  
HIGHWEST ENERGY  
NIOBRARA ELECTRIC ASSOCIATION  
WHEATLAND RURAL ELECTRIC ASSOCIATION  
CITY OF CODY  
WESTERN AREA POWER  
WYOMING RURAL ELECTRIC ASSOCIATION  
CITY OF GILLETTE

RICHARD LITTLE  
MARK BURGER  
KARL FARRINGTON  
DAVID WHIPPLE  
ANDREW MAHLEN, JACK McLAGAN, ERIC KELLER  
ERIC KELLER  
JOE BOATRIGHT  
LINDA COLLINS

DUANE FARLEY  
GRETA GIBBENS  
NEAL HART  
ALYSSA WOLTERMANN  
DOUG SCHMIDT  
KRISTIN LEE, AMIE LOBBEN, MATT OLIVER  
BRUCE MOORE  
KEN GASKELL  
TODD JONES  
JERRY PAYNE, BRUCE JOHNSON  
JD HALL  
JIM SHAFER  
MIKE COTNER  
MARK FLEAGLE  
SAM GRAVEEL  
DAVE VANCE  
JON NELSON  
AL BINDRUP  
ANSON PERINA  
RYAN MILLER  
GREG WILCOXON  
JERRY RANEY  
JIM COYLE  
RICHARD HOLSTAD  
TIFFANY HAHN



SCHULTE TA., INC  
T&R ELECTRIC  
THE DURHAM COMPANY  
THE OKONITE COMPANY  
TITAN ELECTRIC  
VIKING UTILITY SALES  
WESCO  
WESTERN UNITED ELECTRIC SUPPLY  
WOOD QUALITY CONTROL INC.

NICK FRASER  
  
MIKE CRISP  
MARLIN COPEMAN  
WALT WOODBURY  
TOM ULVEN  
JENNIFER JOLLIE  
GREG MUMM  
JAMES CARTER

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## **Burn Fund Raffle**

As part of Cody Hotline School's Barbecue, we will be selling tickets for a **Custom Knife** along with many other donated items.

We will also have a **Henry Golden Boy 22 LR** and Cody Hotline School logo engraved on the stock to raffle at the BBQ.

**All proceeds will benefit the Burn Fund.**

**Raffle Tickets for the BURN FUND will be sold at Cody Hotline School, by committee members and at your local Cooperative.**

<b>1<sup>st</sup> prize</b>	<b>Remington 700 sps tactical, 6.5 Creedmoor 22" threaded</b>
<b>2<sup>nd</sup> prize</b>	<b>Remington V3 Sport 12 GA, 28" Barrel, 3" Chamber</b>
<b>3<sup>rd</sup> prize</b>	<b>Ruger AR 556, 5.56 mm/223</b>

**Tickets are \$20 each, only 500 printed**

**All proceeds from the raffle will benefit the Cody Hotline School Burn Fund.**

Cody Hotline School Committee started a fund to help people in the State of Wyoming and surrounding states who have experienced a serious high voltage electrical burn and are trying to deal with the ramifications and rehabilitation of these types of injuries.

To date CODY HOTLINE SCHOOL has been able to send donations to more than thirty families.

*Cody Hotline School*  
*% Niobrara Electric Association*  
*PO Box 697*  
*Lusk, WY 82225*

